



Tel: (01795) 597170

Fax: (01795) 530452

Our Ref:

NRH/TM

Your Ref:

Web: www.capitalandcounty.co.uk

To All Clients

26th January 2009

Dear Sir/Madam

CAPITAL AND COUNTY IS MOVING

We are pleased to announce that we are moving to our new offices in Faversham from where we will be trading from Monday 2nd February 2009.

Would you please amend your records to show our new contact details as follows:-

➤ Address –

Capital and County Insurance Brokers Ltd
Capital House
Jubilee Way
Faversham
Kent ME13 8GD

Telephone & Fax –

Tel: (01795) 597170
Fax: (01795) 530452

Please note that email addresses have not changed.

The move will take place on Friday 30th January and current telephone and email connections will be terminated during that morning. If you need to contact us please use the following numbers:

01795-425812
07710-310589
07739-479106

Post addressed to our previous Sittingbourne office will be re-directed but obviously it is preferable for you to amend your records immediately.

We are trying very hard to manage the move so that it has no adverse affect on our clients, insurers or suppliers but please accept our apologies if you encounter any 'teething troubles' and we thank you in advance for your assistance.

Yours sincerely

Nigel R Hargreaves
Managing Director (Jt)
(Nigel.hargreaves@capitalandcounty.co.uk)

Capital & County Insurance Brokers Ltd
Capital House, Jubilee Way, Faversham, Kent ME13 8GD
Directors: N.R.Hargreaves ACII, CIP, R.Jordan ACII Associate: D.R.Evans

COMMERCIAL INSURANCE BROKERS

Authorised and regulated by the Financial Services Authority
Registered as a Limited Company in England No. 5303862
Registered Office as above

